



Notice Posted: September 15, 2023, 12:00 p.m.

**NOTICE OF PUBLIC MEETING**  
**Livingston Parish Library Board of Control**  
**Regular Meeting**

**Date:** Tuesday, September 19, 2023

**Time:** 6:00 p.m.

**Place of Meeting:** Main Branch Library, 20390 Iowa Street, Livingston, LA 70754

**AGENDA**

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call
5. Introduction of New Board Members
  - a. Presented by Ronnie Bencaz, Board President
6. Presentations
  - a. Livingston Parish Clerk of Court
    - i. Presented by Jason Harris, Clerk of Court
  - b. Livingston Parish Registrar of Voters
    - i. Presented by Jared Andrews, Registrar of Voters
  - c. Livingston Parish Library Audit – Fiscal Year 2022
    - i. Presented by Margaret Pritchard, Baxley & Associates
  - d. South Branch Nature Trail
    - i. Presented by Melissa Anderson, Board Member
7. Approval of Minutes
  - a. July 18, 2023 Regular Meeting
8. Public Comments on Agenda Items
9. Director's Report
  - a. Financial Update
    - i. Budget Adjustments for Fall 2023
  - b. Vehicle Replacement: Traverse
  - c. iPads for use with Livingston Parish Public Schools
  - d. Denham Springs-Walker Branch Carpet Replacement & Moisture Mitigation

## 10. New Business

- a. Proposal to move the November Regular Meeting from November 21 to November 14, 2023
  - i. Presented by Michelle Parrish, Director
- b. Request for new Credit Card Holder
  - i. Presented by Michelle Parrish, Director
- c. Policy Changes for Approval: Amendments and Adoptions
  - i. Code: 2-201 – Library Board (Defined)
  - ii. Code: 2-202 – Bylaws for Board of Control
  - iii. Code: 2-206 – Disposition of Property
  - iv. Code: 2-209 – Money Collections
  - v. Code: 2-219 – Disbursements
  - vi. Code: 3-312 – Library Bill of Rights and Freedom to Read Statement
  - vii. Code: 3-315 – Circulation Services
  - viii. Code: 3-336 – Outreach
  - ix. Code: 3-338 – Sex Offender Policy
    1. Presented by Dustin Cotton, Assistant Director of Branch Services
- d. Surplus Inventory: Disposal of Items
  - i. Presented by Dustin Cotton, Assistant Director of Branch Services

## 11. Adjournment

**Name of Authorized Person:** Michelle Parrish

**Name of Taxing District:** Livingston Parish Library

**Address:** 13986 Florida Blvd., Livingston, LA 70754

**Telephone Number:** 225-686-4100

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please get in touch with the Library Administration at 226-686-4100, describing the assistance that is necessary.