



# LIVINGSTON PARISH LIBRARY

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## **Livingston Parish Library Board of Trustees Regular Meeting Minutes January 27, 2020**

The Livingston Parish Library Board of Control met in regular session at 5:00 p.m. on January 27, 2020. The meeting took place in the Library Administration Building located at 13986 Florida Blvd., Livingston, Louisiana.

### **Call to Order**

Board Vice President, Ms. Kathy deGeneres, called the meeting to order at 5:00 p.m.

### **Roll Call**

Present: Mrs. Kathy DeGeneres, Mrs. Debbie Henson, Mrs. Lindsay Varnado, Mrs. Ivy Graham, and Mr. Roy Miller.

Absent: Mr. Ronald Bencaz, Mr. Clark Forrest, Mr. Layton Ricks

Also Present: Mr. Giovanni Tairov, Library Director/Board Secretary; Ms. Jennifer Seneca, Assistant Library Director.

### **Approval of Minutes**

Minutes from the November 25, 2019 meeting were introduced. On a motion by Mrs. Varnado seconded by Mrs. Graham, it was moved to waive the reading of the minutes and approve as presented. The motion passed unanimously.

### **Public Comments**

None.

### **Unfinished Business**

1. None

### **New Business**

1. *Surplus inventory*

Mr. Tairov presented the list of obsolete and discarded items for the Board's review with the request to declare them as surplus. He informed the Board that once approved, the surplus items will be disposed of according to the applicable laws in a public auction. Mrs. Graham made a motion to declare the items as surplus and Mrs. Henson seconded the motion. The motion passed unanimously.

**Director's Report**

1. *Financial report*

Mr. Tairov presented the monthly financial reports to the Board.

2. *Branch furniture upgrades*

Mr. Tairov reported on the status of the furniture upgrades at the branches. Ms. Seneca provided additional details on the warranty claims.

3. *LED Project Status*

Mr. Tairov reported the completion of the project.

**Executive Session**

1. *Personnel updates*

Mrs. Varnado made a motion to enter executive session. The motion was seconded by Mrs. Graham. The motion passed unanimously and the Board went into executive session at 5:19 p.m. The Board exited the executive session at 5:25 p.m.

**Adjournment**

The meeting adjourned 5:25 p.m.

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Board President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date