



**Livingston Parish Library Board of Trustees
Regular Meeting, September 21, 2021**

Minutes

The Livingston Parish Library Board of Control met in regular session on September 21, 2021. The meeting took place at the Denham Springs-Walker Branch, located at 8101 La Hwy 190, Denham Springs, LA 70726.

1. Call to Order

Board President, Ronnie Bencaz, called the meeting to order at 5:00 p.m.

2. Roll Call

Present: Ronald Bencaz, Kathy deGeneres, Ivy Graham, Debbie Henson, Erin Sandefur.

Absent: Stephen Link, Roy Miller.

Also Present: Giovanni Tairov, Library Director/Board Secretary; Jennifer Seneca, Assistant Library Director.

3. Approve Minutes of the July 20, 2021 meeting

Motion by Ivy Graham, seconded by Debbie Henson to waive the reading of the minutes and approve as presented, passed unanimously.

Yeas:	Bencaz, deGeneres, Graham, Henson, Sandefur
Nays:	0
Absent:	Link, Miller
Abstain:	0

4. Public Comments of items on the agenda

None.

5. Director's report

- a. The Board reviewed the financial reports presented by the director.

6. Unfinished Business

none

7. New Business

a. Digital Media Lab – request for expansion

The director asked the Board to table the discussion until the administration could provide the Board with estimated costs.

b. Administrative Offices, request to advertise for bids

The library’s architect presented project cost estimates to the Board. Giovanni Tairov asked the Board for the authorization to advertise the request for bids for the expansion of the library’s administrative offices. Motion by Ivy Graham, seconded by Kathy deGeneres, to put the project out to bid passed unanimously.

Yeas:	Bencaz, deGeneres, Graham, Henson, Sandefur
Nays:	0
Absent:	Link, Miller
Abstain:	0

c. Surplus inventory, request to dispose of through auction

Giovanni Tairov presented the list of obsolete equipment and asked the Board to declare it as surplus. He informed the Board that the surplus property would be auctioned off. Motion by Debbie Henson, seconded by Kathy deGeneres, to declare the items as surplus for auction, passed unanimously.

Yeas:	Bencaz, deGeneres, Graham, Henson, Sandefur
Nays:	0
Absent:	Link, Miller
Abstain:	0

8. Executive Session

Motion by Erin Sandefur, seconded by Kathy deGeneres, to move into executive session passed unanimously. The Board entered the executive session at 5:20 p.m. Executive session ended at 6:08 p.m.

9. Adjournment

The meeting adjourned at 6:08 p.m.

Board President

Secretary

Date

Date