



LIVINGSTON PARISH LIBRARY

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Livingston Parish Library Board of Trustees Finance Committee Meeting Minutes

February 7, 2019

The Livingston Parish Library Board of Control Finance Committee met in regular session at 5:00 p.m. on February 07, 2019. The meeting took place in the Denham Springs-Walker Branch, located at 8101 Hwy 190, Denham Springs, Louisiana.

Call to Order

Board President, Mr. Ronald Bencaz, called the meeting to order at 5:07 p.m.

Roll Call

Present: Ronnie Bencaz, Kathy deGeneres, Lindsay Varnado
Also present: Giovanni Tairov, Library Director/Board Secretary
Absent: None

Public Comments

None.

Old Business

None.

New Business

1. Monthly and year-to-date financial reports

Library Director, Giovanni Tairov, met with the Finance Committee members to review the Library's year-to-date financial reports. In addition, different workflows were discussed with the committee members, including review and approval of invoices, bill payment procedures, and the existing system of checks and balances. Giovanni Tairov reviewed the committee responsibilities, as recommended by the library's auditor.

Adjournment

The meeting was adjourned at 5:10 p.m.